



COUNCIL AGENDA

Monday, November 17, 2025 – 7:00 pm
Waynesville Municipal Building, 1400 Lytle Road

- I. Roll Call
- II. Pledge of Allegiance
- III. Mayor (for purposes of acknowledgments)
- IV. Disposition of Minutes of Previous Meetings
Council, November 3, 2025 at 7:00 p.m.
- V. Public Recognition/Visitor's Comments (A five-minute per person time limit will be allowed for each speaker unless more time is requested and approved by a majority of the council)
- VI. Old Business
- VII. Reports
 - Standing Council Committees
 - a) Finance Committee
 - b) Public Works Committee
 - c) Special Committees
 - Village Manager's Report
 - Police Report
 - Finance Director's Report
 - Law Directors Report
- VIII. New Business:
 - Appointing Council members to the Committee Selection Committee

Legislation:

Reading of Ordinances and Resolutions:

First Reading of Ordinances and Resolutions:

None

Second Reading of Ordinances and Resolutions:

ORDINANCE NO. 2025 – 030

AUTHORIZING THE WRITE OFF OF CERTAIN FUNDS IN ORDER TO RECONCILE FUND VARIANCES

ORDINANCE NO. 2025 - 032

AUTHORIZING THE TRANSFER OF CERTAIN FUND BALANCES FROM RESPECTIVE FUNDS TO THE GENERAL FUND BY THE VILLAGE FINANCE DIRECTOR PURSUANT TO O.R.C. 5705.14

ORDINANCE NO. 2025-034

AN ORDINANCE ESTABLISHING CERTAIN POSITIONS AND AMENDING THE BASE PAY RATES AND RANGES OF VILLAGE OF WAYNESVILLE EMPLOYEES

Tabled:

None

IX. Executive Session

- To discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

X. Adjournment

Next Regular Council Meeting:

December 1st, 2025, at 7:00 pm

Upcoming Meetings and Events:

MOMS Committee Meeting, November 17th, 2025 @ 5:00 p.m.

Finance Meeting, November 17th, 2025 @ 6:00 p.m.

Public Works Committee, December 1st, 2025 @ 6:00 p.m.

DRAFT

**Village of Waynesville
Council Meeting Minutes
November 3, 2025 at 7:00 pm**

Present: Mr. Lyle Anthony
Mr. Brian Blankenship
Mr. Chris Colvin
Mr. Zack Gallagher
Mr. Troy Lauffer
Mrs. Connie Miller

Absent: Mayor Earl Isaacs

Village Staff Present: Jeff Forbes, Law Director; Chief Gary Copeland, Village Manager and Safety Director; Jamie Morley, Clerk of Council

***CLERK'S NOTE-** This is a summary of the Village Council Meeting held on Monday, November 3, 2025.*

President Pro Tempore Colvin called the meeting to order at 7:00 p.m.

Roll Call – 6 present

Mr. Colvin made a motion to excuse Mayor Isaacs and Mr. Blankenship seconded the motion.

Motion – Colvin

Second – Blankenship

Roll Call – 6 yeas

Mayor Acknowledgements

Mr. Colvin reminded everyone that tomorrow was Election Day and asked everyone to go out and vote.

Mr. Colvin thanked his family, Steve Lee, Shane and Adrianna Rowlands, Robin and Casey Colvin, for donating their time to decorate Main Street with the lights and wreaths.

Mr. Colvin also mentioned that Mr. Blankenship is finishing his last term as a Council member. He thanked Mr. Blankenship for his service and said he would be missed.

Mrs. Miller made a motion to approve the minutes for the Council meeting on October 6, 2025, as written, and Mr. Lauffer seconded the motion.

Roll Call – 6 yeas

Public Recognition/Visitors Comments

Mr. Colvin reminded Council members to submit the performance review forms for the Village Manager and Finance Director as soon as possible so he can compile them, and the results can be reviewed with Council at the next meeting.

- The stoplight at Route 42 and North Street remains at a standstill until AES works on the electrical lines. Chief

Copeland has contacted Andrew Jacobs, Regional Manager, to request a date for completion.

- Phase I of the Main Street revitalization has been completed, including the planting of new trees. The Street Department was able to remove all requested trees along with their roots, eliminating the need for stump grinding. Ohio Greenworks came the following week to plant the new trees.
- A huge thank you to Shelley Reese from the Utility Billing Department for putting together the packets and agenda for the Historical Preservation Board meeting.
- A schedule for leaf pickup has been provided and put on the website and Facebook.
- Chief Copeland will schedule a follow-up meeting with Choice One regarding the engineering for the Main Street revitalization project. Their initial proposal was too expensive. They divided the project into four phases, with the first phase estimated to cost \$1 million. This included replacing the sidewalks all the way to the buildings. Chief Copeland is suggesting that only the pavers be replaced, as many sidewalks go all the way up to the buildings and could pose issues when jackhammering so close to them. He is also suggesting sidewalk assessments to help cover the cost of paver replacement on adjacent properties.
- Mayor Isaacs represented the Village at the ribbon cutting for the new Warren County Courthouse. Chief Copeland stated that it looks very nice.
- Chief Copeland provided a copy of a thank-you letter from Sharon Jewell, thanking the Council for all the infrastructure improvements around the Village.
- A copy of the article from Wayne Township Magazine has been provided, requesting submissions for a new design and logo for the Village. Chief Copeland has reached out to the art teacher at Wayne Local High School, and she is working on involving the students.

Police Report

- October Calls for Service and Mayor's Court Month-End Reports will be provided at the next meeting.
- The Village used the Mayor's Court Computer Fund to buy new televisions for the small conference room and Council Chambers. These will be used during Mayor's Court and can also be used for presentations to Council.
- The Calls for Service during the Sauerkraut Festival have been provided for review. It is estimated that 250K-300K people attended the Festival. Chief Copeland thanked the officers for working, many of whom worked 12-hour days.

- Beggar's Night was this past Friday and went smoothly without any incidents. The police on duty handed out candy, along with SRO Mermann, who was handing out candy from the Command Vehicle.
- The Waynesville Police Department and Wayne Local Schools participated in National Bus Safety Week with the Ohio State Highway Patrol from October 20th to 24th. It was a very successful event.
- The Waynesville Police Department took part in the touch-a-truck event on October 14th. The kids enjoyed themselves, and MBI Trees Services and the Wayne Township Fire Department also participated.
- Sgt. Denlinger's Code Enforcement report has been provided for review.
- The Village used Drug Forfeiture funds to equip all the police vehicles with ARs and shotguns.
- Chief Copeland invited all Veterans to attend the Veteran Appreciation Breakfast at the Warren County Career Center on November 7th. He will be the keynote speaker for the event.
- The Police Department received a thank you letter from Laura Brody about participating in the birthday parade for her son Elijah, who is fighting cancer.
- A thank you letter has been sent to the Warren County Kennel Club for the donation of the scanner for pet microchips.

Mr. Lauffer inquired about the quote received from Choice One for the Main Street revitalization project and whether engineering plans are even necessary. Chief Copeland stated he has a follow-up meeting with Choice One to "trim the fat." He also explained that engineering plans are required to apply for grants. Chief Copeland said he will discuss this further at the MOMS Committee meeting.

Mr. Blankenship asked if there were any updates on the shooting at the three-way stop sign on Ferry. Chief Copeland stated that a suspect is in custody and has been charged with attempted manslaughter. It was outside the Village's jurisdiction, so he does not have all the details.

Mr. Lauffer said there was some discussion about who was responsible for watering the newly planted trees along Main Street. Chief Copeland stated that the Village does not have the equipment or time to water the trees. At this time, Molly Wentworth approached the dias. She noted that the merchants have agreed to water the trees. She also said that Teresa has a bladder that she can use to go around and water the trees during dry periods. Ms. Wentworth mentioned that once the trees are established, watering will no longer be necessary.

Ms. Wentworth asked if the Village would be willing to commit to one-third of the cost of the greenery and flowers for decorating Main Street. She said the yearly cost is approximately \$1,200 per group—the Village of Waynesville, the Chamber of Commerce, and the Waynesville Merchants' Association. Mr. Colvin asked Mr. Forbes if this was a legal use of funds. Mr. Forbes responded that it was all good as it serves a public purpose.

Mr. Colvin made a motion to approve expenditures to beautify Main Street with flowers and greenery, and Mr. Blankenship seconded the motion.

Motion – Colvin

Second – Blankenship

Roll Call – 6 years

Financial Director Report

- Ms. Morley stated that a report has been provided explaining all the ordinances on the agenda, and she can answer any questions.

Mr. Lauffer said he received the email about the audit cost and asked if the Village could limit this expense. Mr. Forbes said no, it is up to the State. Mr. Lauffer also asked about the additional appropriation to cover the health insurance increase. He inquired if this was an extra increase. Ms. Morley explained that she usually pads the appropriations for employee health insurance since it renews midyear and the increase is unknown when appropriations are made at the beginning of the year. She stated she had not planned for a 60% increase, so she needed to increase appropriations. This is not an additional increase in employee health insurance, just an increase in appropriations.

Mr. Colvin asked when the Village will update Open Checkbook. Ms. Morley explained that this will be done when she closes out the year, usually sometime in February.

Law Report

None

New Business

None

Legislation

First Reading of Ordinances and Resolutions

Ordinance 2025- 029

An Ordinance Authorizing the Finance Director to Transfer Investment Funds (2 Year CDs) And Declaring an Emergency (CD Rollover)

Mr. Colvin stated that the previous Finance Director, Ms. Crockett, recommended investing the Village's extra funds into CDs to maximize the interest the Village can earn with its finances. Ms. Morley added that this approach will help diversify the Village's investments among the CDs, SWEEP account, and STAR Ohio.

Mr. Lauffer made a motion to waive the two-reading rule for Ordinance 2025-029 and Mrs. Miller seconded the motion.

Motion – Lauffer
Second – Miller

Roll Call – 6 yeas

Mrs. Miller made a motion to adopt Ordinance 2025-029 as an emergency and Mr. Gallagher seconded the motion.

Motion – Miller
Second – Gallagher

Roll Call – 6 yeas

Ordinance No. 2025 – 030

Authorizing the Write Off of Certain Funds in Order to Reconcile Fund Variances

Ms. Morley explained that she had asked the auditor how to correct inconsistencies in the bank reconciliation, which showed \$130.50 in the general account and \$42.07 in the Mayor's Court Checking account. Both of these errors existed before either clerk assumed their current positions. Mr. Lauffer inquired about how to resolve this. Ms. Morley responded that a check would be issued to the Village, since in both cases, the bank reports that the Village's balance exceeds what is recorded in the Village software.

Mr. Colvin made a motion to have the first reading for Ordinance 2025-030, and Mr. Gallagher seconded the motion.

Motion – Colvin
Second – Gallagher

Roll Call – 6 yeas

Resolution No. 2025- 031

A Resolution Amending the Appropriations for the Village of Waynesville for Calendar Year 2025 and Declaring an Emergency

Ms. Morley explained that this was to increase the appropriations to cover the unforeseen huge increase in employee health insurance mid-year.

Mr. Gallagher made a motion to waive the two-reading rule for Resolution 2025-031 and Mr. Anthony seconded the motion.

Motion – Gallagher
Second – Anthony

Roll Call – 6 yeas

Mr. Anthony made a motion to adopt Resolution 2025-031 as an emergency and Mr. Gallagher seconded the motion.

Motion – Anthony
Second – Gallagher

Roll Call – 6 yeas

Ordinance No. 2025 - 032

Authorizing the Transfer of Certain Fund Balances from Respective Funds to the General Fund by the Village Finance Director Pursuant to O.R.C. 5705.14

Ms. Morley explained that in 2012, the Village received a grant for a traffic study. This was a reimbursing grant, meaning the Village paid for the study and was reimbursed once it was completed. The money was receipted into the grant fund but was never "paid back" into the general fund. This ordinance is intended to restore the balance in the general fund and enable the Village to use these funds. Ms. Morley added that she worked with the auditor and Mr. Forbes to properly transfer these funds.

Mr. Gallagher made a motion to have the first reading of Ordinance 2025-032, and Mr. Colvin seconded the motion.

Motion – Gallagher
Second – Colvin

Roll Call – 6 yeas

Ordinance No. 2025-033

Authorizing The Village Manager to Execute a Change Order to the OPWC Franklin Phase 2 Project Contract, Amending Appropriations for Said Change Order, and Declaring an Emergency

Mr. Gallagher made a motion to waive the two-reading rule for Ordinance 2025-033, and Mr. Anthony seconded the motion.

Motion – Gallagher
Second – Anthony

Roll Call – 6 yeas

Mr. Gallagher made a motion to adopt Ordinance 2025-033 as an emergency, and Mr. Blankenship seconded the motion.

Motion – Gallagher
Second – Blankenship

Roll Call – 6 yeas

Ordinance No. 2025-034

An Ordinance Establishing Certain Positions and Amending the Base Pay Rates and Ranges of Village of Waynesville Employees

Chief Copeland explained that this will enable a 5% raise for police and a 3% raise for other employees. Mr. Colvin added that he felt, in the past, other Council members were too involved in determining employee pay rates, and that this provides the Village Manager with more discretion and flexibility to set employee pay rates based on merit.

Mr. Colvin made a motion to have the first reading for Ordinance 2025-034, and Mr. Gallagher seconded the motion.

Motion – Colvin
Second – Gallagher

Roll Call – 6 yeas

Second Reading of Ordinances and Resolutions

Ordinance No. 2025-027

Authorizing the Finance Director to Transfer Funds to Star Ohio

Mr. Lauffer made a motion to adopt Ordinance 2025-027, and Mr. Anthony seconded the motion.

Motion – Lauffer
Second – Anthony

Roll Call – 6 yeas

Tabled Ordinances and Resolutions

None

Executive Session

None

Mr. Colvin inquired if Mr. Forbes had any recommendations on the report that he provided at the last Council meeting regarding the State's Task Force recommendations on the possibility of a constitutional amendment to eliminate property taxes. Mr. Forbes stated that he reviewed the suggestions and that they are basic. Jeff Patton, from 1064 Camp Creek, added that the state is trying to stay ahead of this by proposing HB. 309, which will give the County Budget Commission more power and make municipalities more responsible for carryover balances. This passed the House and has been sent to the Senate.

Mr. Gallagher asked whether home rule would give the Village more flexibility. Mr. Forbes explained that property taxes are not covered by home rule. If state law changes, the Village must comply. Mr. Patton added that townships would be hit hardest, as property taxes are their primary source of income. They cannot levy income taxes. He stated that if this were to pass, he believes townships would dissolve and come under county rule. Mr. Forbes added that townships were the first form of government and the idea of giving back to the county is backwards.

Mr. Forbes explained that HB 309 would allow the County Budget Commission, which includes the County Auditor, Commissioner, and County Treasurer, to review a municipality's levies and their carryover balances. For example, if a municipality has a 4-mill levy and does not spend the funds, the Commission could inform the municipality that the levy will be eliminated. The State believes this will make municipalities more accountable.

Mr. Gallagher asked about the bill that can give the Budget Commission the ability to dissolve a Village. Mr. Forbes responded that if a Village does not check enough boxes the Budget Commission can place the dissolution of a Village on the ballot. It is not an automatic dissolution but gives the voters the ability to decide.

Mr. Colvin thanked Mr. Forbes for his responsiveness and to keep Council informed of any updates.

All were in favor of adjourning at 8:27 p.m.

Date: _____

Jamie Morley, Clerk of Council

ORDINANCE NO. 2025 -- 030

**AUTHORIZING THE WRITE OFF OF CERTAIN FUNDS IN ORDER TO
RECONCILE FUND VARIANCES**

WHEREAS, During the reconciliation of the Village financial records for fiscal years 2024 and 2023, a variance of \$42.07 was identified between the Mayor's Court's cash receipts and bank deposits, and a variance of \$130.50 was identified between the General Fund cash receipts and bank deposits; and

WHEREAS, the discrepancies could not be traced to any specific transaction or recording error despite detailed follow-up with Village personnel; and

WHEREAS, maintaining accurate and complete reconciliations is essential to ensure accountability and public trust in Village financial management; and

WHEREAS, due to the immaterial amounts and the inability to identify the cause of the variances, the Auditor has recommended the Village authorize the write-off of the \$42.07 and \$130.50 reconciling variances.

NOW, THEREFORE, BE IT ORDAINED by the Village Council of the Village of Waynesville, _____ members elected thereto concurring:

Section 1. Council hereby accepts the recommendation of the Auditor and hereby authorizes the write-off of the \$42.07 and \$130.50 reconciling variances as detailed herein.

Section 2. The appropriate Village officials are further authorized to take any and steps necessary to complete said write-offs in order to reconcile the funds described herein.

Section 3. This ordinance shall be effective from and after the earliest period allowed by law.

Adopted this _____ day of _____, 2025.

Attest: _____
Clerk of Council

Mayor

ORDINANCE NO. 2025 - 032

**AUTHORIZING THE TRANSFER OF CERTAIN FUND BALANCES
FROM RESPECTIVE FUNDS TO THE GENERAL FUND BY THE
VILLAGE FINANCE DIRECTOR PURSUANT TO O.R.C. 5705.14**

WHEREAS, Ordinance No. 2011-023, passed by the Village of Waynesville ("Village") on November, 2011, accepted a grant from the Ohio Traffic Safety Office (OTSO) in the amount of \$20,000; and

WHEREAS, the Village did not receive the grant funds from OTSO until May, 2012, and paid for the Traffic Study out of the General Fund of the Village in the months of January, March and April, 2012; and

WHEREAS, the Village received the \$20,000 in grant funds from OTSO in May, 2012, deposited into a specific "2012 Traffic Grant" fund; and

WHEREAS, as a result of the timing for receipt of the OTSO grant, and the Village's payment of the Traffic Study from the general fund, an excess of \$20,000 has been maintained in the "2012 Traffic Grant" fund, which is no longer needed; and

WHEREAS, R.C. 5705.14(D) provides, in pertinent part, "[t]he unexpended balance in any special fund, other than an improvement fund, existing in accordance with division (D), (F), or (G) of section 5705.09 or section 5705.12 of the Revised Code, may be transferred to the general fund...after the termination of the activity, service, or other undertaking for which such special fund existed, but only after the payment of all obligations incurred and payable from such special fund."; and

WHEREAS, The Village of Waynesville Council is limited to undertaking actions consistent with those corporate powers retained by the Village, and

WHEREAS, in order to fulfill its obligations to pay debts and satisfy existing obligations, certain restricted and special funds must be unrestricted, and must be moved to the General Fund; and

NOW, THEREFORE, BE IT ORDAINED by the Village Council of the Village of Waynesville, _____ members elected thereto concurring:

Section 1. Council hereby finds that the "2012 Traffic Grant" funds listed in EXHIBIT A is for an, "activity, service, or other undertaking," that, pursuant to R.C. 5705.14(D), has been terminated.

Section 2. Council finds that there are no existing or potential, "obligations incurred and payable from such special fund," pursuant to R.C. 5705.14(D), for the funds listed in EXHIBIT A.

Section 3. Council hereby authorizes and directs the Finance Director to transfer the unexpended balance in the "2012 Traffic Grant" fund in EXHIBIT A, to the General Fund , as authorized pursuant to R.C. 5704.14(D), for the purposes of paying existing debts and liabilities it is obligated to pay.

Section 4. This ordinance shall be effective January 1, 2026.

Adopted this _____ day of _____, 2025.

Attest: _____
Clerk of Council

Mayor

ORDINANCE NO. 2025-034

AN ORDINANCE ESTABLISHING CERTAIN POSITIONS AND
AMENDING THE BASE PAY RATES AND RANGES OF VILLAGE OF
WAYNESVILLE EMPLOYEES

WHEREAS, the Village Council of the Village of Waynesville has reviewed the base rates and ranges of Village of Waynesville employees; and

WHEREAS, Council recommends an adjustment to the base rates and ranges pursuant to the exhibit which is attached hereto and marked as Exhibit "A" and incorporated herein.

NOW, THEREFORE, BE IT ORDAINED by the Village Council of the Village of Waynesville, _____ members elected thereto concurring that:

Section 1. That the established positions and base pay rates for Village of Waynesville employees shall be the positions, rates and ranges set forth on Exhibit "A" which is attached and incorporated herein by reference. These rates and ranges shall replace and supersede any other rates and ranges that are in conflict and shall be effective December 28, 2025.

Section 2. This ordinance shall be effective from and after the earliest period allowed by law.

Adopted this _____ day of _____, 2025.

Attest: _____
Clerk of Council

Mayor

Village of Waynesville – Employee Pay Ranges

Administration

Village Manager / Safety Director	Salary per Contract
Finance Director / Clerk of Council	Salary per Contract
Law Director	Compensation per Contract
Magistrate	Compensation per Contract
Part-time Administrative Employee	\$14 - \$20

Police Department

Police Chief	Salary per Contract
Lieutenant	\$30 - \$43.71
Sergeant	\$28 - \$39.85
Patrol Officer	\$25 - \$38.57
School Resource Officer	\$23 - \$38.57
Scheduled Reserve Officer	\$28.50
Reserve Secondary Officer	\$15 per shift (no OPERS)
Mayor's Court Clerk / Police Clerk	\$18 - \$30.58
Court Bailiff	\$25 per Shift (no OPERS)
Special Event Off-Duty Officer	\$60 (per hour)

Public Works Department

Water Department Supervisor	\$28 - \$40.97
Water Licensed Operator	\$25 - \$35.35
Part-time Water Licensed Operator	\$23 - \$33.00
Utility Billing Clerk	\$17- \$27.04
Maintenance Worker II	\$21 - \$33.28
Maintenance Worker I	\$17 - \$29.19
Special Events Public Works	\$50 (per hour)

Revised 2026

Council Report

November 17, 2025

Chief Copeland

Manager

- I would like to provide an update on the traffic signal project at the intersection of SR 42 and North Street (project number 250136, WAR-42-20-23). On October 11th, I spoke with Andrew Jacobs, the Regional Manager at AES Corporation, about a delay caused by AES in either covering or relocating a power line. This relocation was necessary for the contractor from Barrett Paving to pour the footer for the third and final strain line pole. On November 6th, AES installed a new utility pole and relocated the power lines. Subsequently, on November 12th, Barrett Paving poured the footer for the final strain line pole and excavated the site for the control panel. The Ohio Department of Transportation then inspected the work and approved the order for the specially measured poles.



- I have provided a well production report for your review. There has been misinformation circulating that our system cannot handle growth, which is inaccurate based on our research. This report includes an analysis of our current usage in relation to the population, as well as projections for growth up to a population of 5,160. Even at this projected population level shown in the year 2041, we would only be utilizing 55% of our capacity. This analysis accounts for our current number of wells, including the addition of well #10, which is scheduled to be put into service in December.
- The Village Council and Staff Christmas party is scheduled for December 12th at 6 pm.

- We received a complaint about a water-line break on Robindale Drive on November 2nd. We promptly had the utilities marked by OUPS (Ohio Utilities Protection Services). On November 3rd, the Village staff completed the in-house repair and repaved the road.



- Brian and Greg from the Village Maintenance Department have been busy picking up leaves, as shown in the photos below. I would like to remind everyone to rake their leaves up to the curb. However, please do not place them in the street, as they can wash into storm drains during rain, leading to clogs. Clogged storm drains can cause stormwater to back up into residents' basements, resulting in unpleasant flooding. Thank you for your cooperation!



- The Environmental Protection Agency (EPA) submitted a list of required actions after its recent inspection on September 29. The list includes the following tasks: increasing the height of the mound and resealing the wellhead on well #6, replacing the overflow screens on both towers with tighter-grade screens, and painting and sealing the base of the Covey water tower.



Police

- October calls for service have been provided for your review. Please do not hesitate to contact me with any questions or concerns.
- Ashley has provided the October Mayor's Court report. If you have any questions, please do not hesitate to contact me or Ashley at your earliest convenience.
- Trick-or-Treat (Beggars Night) was on October 31st from 6 p.m. to 8 p.m. The Police Department had the Mobile Command Center on Camp Creek to hand out candy. We had mobile cruisers throughout the Village, and we had no issues during the event.



- On November 7th, the Warren County Career Center hosted a breakfast for veterans. The culinary arts class prepared the food, while the arts and engineering classes created special gifts for the 200 to 300 veterans and guests who attended. I had the honor of being the keynote speaker for the event. Special guests included Ohio State Representative Michelle Teska, Judge Robert Peeler, Judge Gary Loxley, Chief Jeff Mitchell, Chief Dan Bentley, Mayor Isaacs, and former State Representative Scott Lipps.



- I want to thank Brian and Kim Sharp for providing lunch for the staff, catered by Chipotle, on November 6th. I have included a thank you letter that has been sent to Mr. and Mrs. Sharp.



Well Production

Well 6 GPM = 275

Well 6 MGD = 0.396

Well 7 GPM = 320

Well 7 MGD = 0.460

Well 8 GPM = 325 (Blending W/ 6 or 7)

Well 8 MGD = 0.468

Well 8 VFD Lowered 315-325 GPM

Well 8 MGD will be 0.454 – 0.468

Lose 5% with 2 Wells Running, Lose 10% with 3 Wells Running

Waynesville Yearly Average MGD = 0.478 W/ 4100 Population

August Average MGD = 0.611

Plant Capacity = 1 MGD

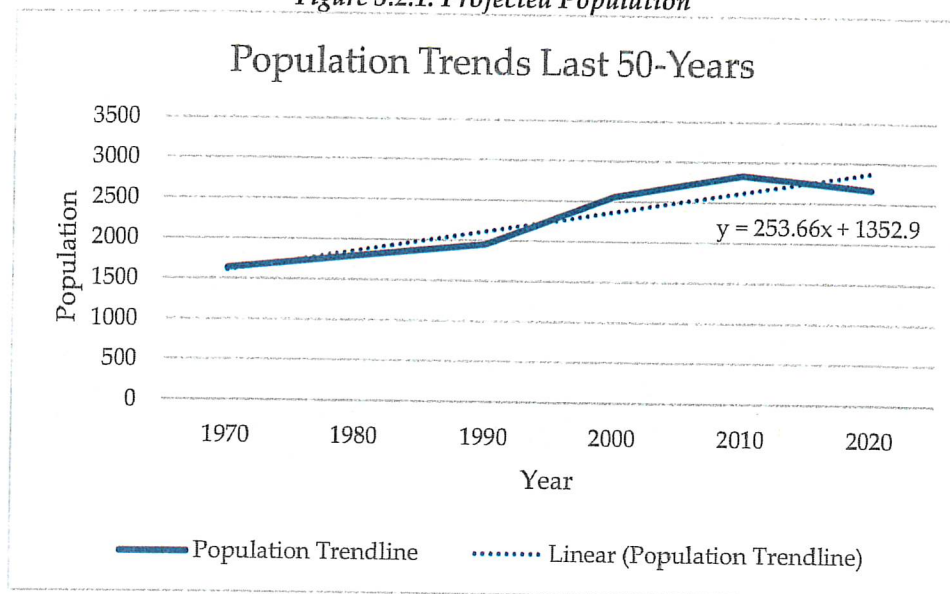
Future Well (In Progress)

Well 10 GPM = Approx 260-275 GPM (Blending W/ 6 or 7)

Well 10 MGD = Approx 0.374-0.396

MGD = Million Gallons Per Day

Figure 3.2.1: Projected Population



3.3 20-Year Design Demand

The demands on the Village's water system are expected to increase as population increases. The future estimated water demand was estimated by multiplying the estimated 2041 population by the average water used per resident in 2021. Table 3.3.1 below summarizes the current and projected future water demand.

Table 3.3.1: Projected Demands

	2017-2021		2041	
Serviced Population	4,051		5,160	
Average Day Demand	0.423 MGD	294 gpm	0.537 MGD	373 gpm
Maximum Day Demand	0.731 MGD	508 gpm	0.931 MGD	647 gpm

The average demand between 2017 and 2021 for Waynesville was 423,000 gallons. Dividing the average demand by the 2021 population, the result is 104 gallons per resident. The estimated average day demand is calculated taking the 104 gallons per resident multiplied with the estimated population to get 0.537 MGD. The maximum day demand was determined similarly with a result of 0.931 MGD.

3.4 Future System Capacity

Recommended Standards for Water Works recommends that when communities reach 90% of the firm capacity during peak conditions, opportunities to add customers are limited and they should begin looking into additional water supply options. At the present day, the Village is utilizing 85% of the firm capacity under peak conditions. Assuming no major changes to the Village occur (housing developments, industry, etc.) and the Village grows at the expected rate as indicated in Section 3.2 and Section 3.3, the Village will reach 90% around the years 2034 to 2035 (13-14 years into the 20 year evaluation). If housing developments or commercial enterprises increase demand on the system before then, additional capacity will be required.

3.0 FUTURE NEEDS

3.1 Current Population

The U.S. Census Bureau reports the 2020 population of the Village to be 2,669 residents. The Village provides water to 1,736 metered customers with 1,222 metered customers inside the corporation limits and 514 metered customers outside corporate limits in northeast Warren County. According to the US Census Data, an estimated 2.67 persons per household in Warren County Ohio. Using 2.67 persons per meter, the population served by the Village outside of corporation is 1,372. **Table 3.1.1** shows total population served.

Table 3.1.1: Total Population Served by Waynesville

Year	Population		
	Waynesville	Warren County	TOTAL
2020	2,669	1,372	4,041

3.2 Population Projection

The study is based on a 20-year planning period from 2021 – 2041. To determine the population served in 2041, it was assumed that population trends followed a linear pattern based on previous census data. Using conservative estimates, the serviced population in 2041 is projected to be 5,160 people, 1,109 more than 2021. **Table 3.2.1** and **Figure 3.2.1** below show tabulated and graphical trend lines showing the calculation method.

Table 3.2.1: Projected Population

Year	Incorporated Population	Unincorporated Population	Total Population	Percent Change by Decade
1970	1,638			--
1980	1,796			9.6%
1990	1,949			8.5%
2000	2,558			31.2%
2010	2,834			10.8%
2020	2,669	1,372	4,041	-5.8%
Estimated 2021	2,676 ¹	1,375	4,051	
Estimated 2041	3,408 ²	1,752 ³	5,160	

- 1) Determined based on average percent increase over previous 20 year period (2.5% per decade or 0.25% per year).
- 2) Used calculated Trendline in Figure 3.2.1 to determine 2041 Population
- 3) Determined using the percent increase from the Incorporated Population Projection (27.7% over 20 years).

CALLS FOR SERVICE

From Date: 10/01/2025 12:00:00am

To Date: 10/31/2025 11:59:59pm

Type Description	Count
911 Hangup / Silent	7
Abandoned Vehicle	1
Alarm	4
Animal Complaint	2
Business Check	80
Citizen Assist	4
Civil Process	1
Criminal Damaging - Past	2
Directed Patrol	9
Disorderly Conduct/Intox Subject	3
Emergency Notification	1
Escort	6
Extra Patrol	290
Fire Call	7
Follow Up Investigation	18
Harassment/Stalking/Threats	1
Intoxicated Driver	2
Juvenile Complaint	2
Lock Out	4
Medical	42
Missing Person/Runaway	1
Noise Complaint	2
Open Door/Window	1
Parking Complaint	14
Phone Call	12
Road Hazard/Disabled Vehicle	6
Special Detail	24
Suspicious Cir/Per/Veh - Past	1
Suspicious Circumstances	3
Suspicious Vehicle	4
Theft - Past	1
Traffic Crash	7
Traffic Crash w/ Injuries	4
Traffic Offense	7
Traffic Stop	90
Unknown Nature	1
Utility Problem	1
Vacation House Check	3
Well Being Check	2
TOTAL	670

Monthly Mayor's Court Report

WAYNESVILLE MAYOR'S COURT
Cash Flow for October 2025

Page : 1
Report Date : 11/03/2025
Report Time : 10:51:59

	Current Period	Year-To-Date	Last Year-to-Date
City Revenue From:			
Court Costs			
Computer Fund	\$783.00	\$4,753.00	\$6,239.00
Local Costs	\$3,449.00	\$20,447.50	\$26,690.40
Additional Costs	\$0.00	\$78.00	\$126.00
Fines			
Overpayment / Adjustment	\$0.00	\$0.00	\$0.00
City Revenue From Fines	\$9,457.50	\$58,388.10	\$74,758.61
Fees			
Fees	\$150.00	\$1,970.00	\$1,394.34
Miscellaneous/Other			
Miscellaneous/Other	\$0.00	\$-142.56	\$0.00
Bond Forfeits			
Bond Forfeits	\$1,000.00	\$1,000.00	\$750.00
Miscellaneous/Other			
Bond Administration Fees	\$0.00	\$0.00	\$0.00
Total to City:	\$14,839.50	\$86,494.04	\$109,958.35
State Revenue From:			
Court Costs			
Victims of Crime	\$788.00	\$4,739.00	\$6,201.00
Drug Law Enforcement Fund	\$276.50	\$1,746.50	\$2,348.50
Indigent Defense Support Fund (Costs)	\$2,210.00	\$13,200.00	\$17,460.00
Fees			
Fees	\$0.00	\$0.00	\$30.00
Total to State:	\$3,274.50	\$19,685.50	\$26,039.50
Other Revenue From:			
Court Costs			
Indigent Driver ALC Treatment Fund	\$118.50	\$748.50	\$1,006.50
Restitution			
Restitution	\$0.00	\$555.00	\$0.00
Total to Other:	\$118.50	\$1,303.50	\$1,006.50
TOTAL REVENUE *	\$18,232.50	\$107,483.04	\$137,004.35
*Includes credit card receipts of	\$5,162.50	\$35,246.50	\$38,386.00

END OF REPORT



We honor our Warren County Veterans
and celebrate their service to our nation.

Police Chief Gary Copeland
U.S. Marine Corps
Guest Speaker

A delicious breakfast of eggs,
biscuits, gravy, hash browns, and fruit
prepared by the WCCC's Culinary School.

Live Streaming:



Visit stand2serve.org for more information.

Veterans Day



Please join us as we honor
our Warren County Veterans
with a Breakfast Celebration in The Commons of
The Warren County Career Center,
Friday, November 7, 2025,
3525 US State Route 48, Lebanon, OH 45036.
Doors open at 7:45 am
Ceremony from 8 am to 8:30 am,
Warm Breakfast served at 8:30 am until 9:00 am





2025 - VETERANS DAY ITINERARY

7:55	Guests Seated	
8:00	Welcome	Ron Corradini Campus Director
8:03	Color Guard	Little Miami HS AFJROTC, Becky Hale, CMSgt, USAF (Ret)
8:05	National Anthem	Georgia James
8:08	Pledge of Allegiance	Learning Lab Preschool
8:10	Patriotic Melody	Learning Lab Preschool
8:13	Remarks - Flag Dedication	Ron Corradini / Robin
8:15	Recognition of Service	Berkleigh Naylor, Criminal Justice, US Army Reserve
8:18	Guest of Honor	Gary Copeland
8:28	America the Beautiful	Georgia James
8:30	Breakfast Served	
8:45	Video plays during breakfast	
9:05	Closing - Thank you for your service	Ron Corradini

Waynesville...

Police Department

Gary Copeland
Chief of Police

1400 Lytle Road
Waynesville, Ohio 45068
Phone: 513-897-8010
Fax: 513-897-2025
Dispatch: 513-695-2525
www.waynesville-ohio.org
gcopeland@waynesville-ohio.org

November 7, 2025

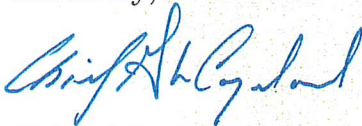
Bryan and Kim Sharp
959 Creekview Drive
Waynesville, Ohio 45068

Mr. and Mrs. Sharp,

On behalf of the Waynesville staff and myself, I would like to sincerely thank you for providing lunch from Chipotle and soft drinks for the Village staff on November 6th. Everyone truly appreciated it.

I am confident that Waynesville would not be such a wonderful place to live, work, and visit without the support and investment from residents like you in our local government. Thank you for your ongoing dedication and commitment to both our agency and the community.

Sincerely,



Chief G.L. Copeland

Finance Director Report
November 17, 2025

- The months of September and October have been balanced, and reports have been provided for review.
- Interest the Village received in September:
 - SWEEP - \$15,495.75 at 2.15%
 - STAR Ohio - \$2,243.44 at 4.4%
 - General Checking – \$.39 at .01%
- Interest the Village received in October:
 - SWEEP – \$14,699.15 at 1.75%
 - STAR Ohio- \$2,267.80 at 4.28%
 - General Checking - \$.39 at .01%
 - CD - \$51,000
- The two CDs were rolled over, and the rates were locked in at 3.7% and 3.65%.
- I contacted the State Auditor again to inquire about the exit interview for the 2023 and 2024 audits. I have not heard back from them yet. It has been 2 ½ months since I requested a formal exit interview.
- Jim Hough will attend the Finance Committee meeting to discuss the renewal of vision, dental, and life insurance for employees. We also need to review ordinances regarding the renewal of the HRA and in-lieu of benefits.
- I will have temporary appropriations for the December meeting. I was hoping to get guidance from the auditor regarding the appropriation codes established when the Village switched to UAN, as there were possible findings related to them.

Thank You,

Jamie Morley
Finance Director/Clerk of Council